



ILEA NEWS

A NOTE FROM DIRECTOR CARNEY

February is upon us which means warmer weather is just around the corner! The Basic Academy is closing out week 4. Both classes are working hard and off to a great start. Remember, you can view progress reports and performance updates via the Acadis portal at any time. Additionally, you're welcome to reach out for updates and/or stop by any time to see the Basic Academy in action.

The legislative session is underway with many potential impacts to ILEA. Governor Reynolds recommended \$15 million from the Rebuild Iowa Infrastructure Fund (RIIF) for the initial phase of a driving facility on the far north end of Camp Dodge. This is a huge first step towards much needed infrastructure that will benefit many agencies, many professionals and the citizens of Iowa. ILEA, DPS, DOT and the National Guard will continue conversations to move this joint effort forward. Please contact your elected officials to express the importance of this training facility!

Be well, be safe and take care of each other!

LEOSA/HR218 PROCESS:

ILEA staff have been working hard over the last couple months to implement a standardized process to ensure qualified, retired LEO's meet the federal requirements for protection under the Law Enforcement Officers Safety Act (LEOSA).

A cover sheet detailing the process and required forms can be found on the ILEA website and in the Document Library of your Acadis portal. To summarize, the agency questionnaire needs to be submitted to ILEA one time for each qualified, retired LEO. The qualified, retired individual questionnaire and documentation of successful qualification needs to be submitted to ILEA annually. An active ILEA approved firearms instructor needs to administer the qualification. The ILEA Off-Duty/LEOSA and Handgun Qualification courses are approved courses of fire. Instructors can access HR218 cards through the Acadis portal Document Library to sign and provide successful qualifiers.

ILEA will update our internal records to reflect HR218 compliance once the required documentation is received.

[ILEA HR 218 Process](#)

Attention!!

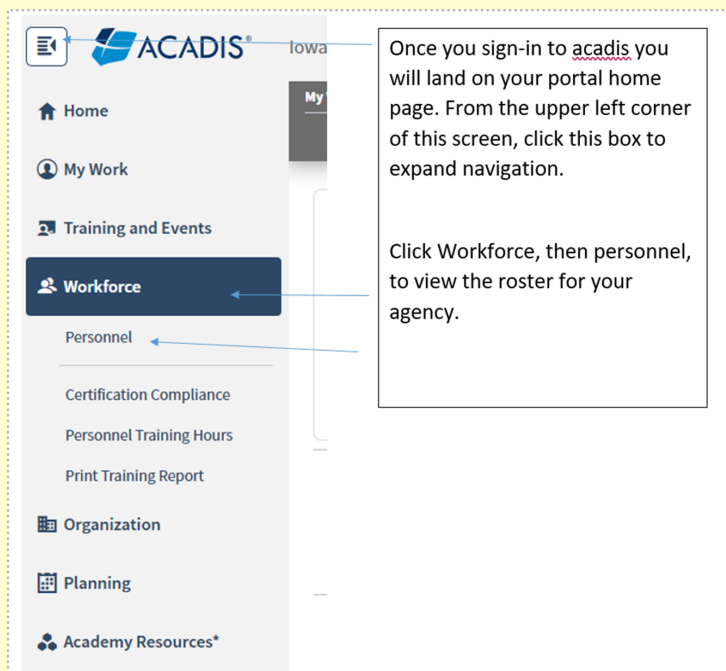
For the ILEA Basic Academy cycle beginning May 5th, 2025, PT testing will be **Monday, April 14th at 9:00 A.M.** It will be held at:

**LIED Recreation Athletics Center
Iowa State University
518 Beach Road
Ames, Iowa**

Please Review Your Agency's Rostervia the Acadis Portal

The beginning of the year brings a lot of changes to agency rosters with elections, new hires and retirements. Please take just a moment to review your agency's roster and submit the appropriate separation notice(s) via the Acadis portal to reflect any updates. Your assistance is greatly appreciated to help ensure our records are accurate.

Additionally, there is no better time to check expiration dates for ILEA Instructor endorsements.



The screenshot shows the ACADIS portal interface. The navigation menu on the left includes: Home, My Work, Training and Events, Workforce, Personnel, Certification Compliance, Personnel Training Hours, Print Training Report, Organization, Planning, and Academy Resources*. Annotations with arrows point to the 'Workforce' menu item and the 'Personnel' sub-item. A text box on the right explains: 'Once you sign-in to [acadis](#) you will land on your portal home page. From the upper left corner of this screen, click this box to expand navigation. Click Workforce, then personnel, to view the roster for your agency.'

MMPI UPDATE

Effective January 1, 2025 participating cities in the Municipal Fire and Police Retirement System of Iowa (MFPRSI) will exclusively use the MMMPI-3 (police version) in conjunction with a required interview to meet the psychological evaluation requirement set forth in 501-2.(2) (80B). This change is a result of House File 2680 from the most recent legislative session.

Agencies not covered by MFPRSI will continue using the MMPI-2 as required by 501-2.2(2).

When utilizing ILEA testing services, a hiring authority should submit an MMPI Order Form via the [acadis portal](#). The MMPI Order Form has been updated to include MMPI-3 (police) as a selection. Additionally, the order form includes MMPI-3 (correctional officer) and MMPI-3 (dispatcher) that may be ordered by hiring authorities who choose to adopt a higher standard than what is currently required for those positions. All versions of the MMPI-3 contain 335 questions and take applicants about 40 minutes to complete.

If an agency chooses to use a local clinic to administer testing to LEO applicants; a [Clinic Results Form](#) must be completed by the licensed professional and faxed or emailed, along with the raw data and evaluation, to ILEA for every tested applicant, hired or not. If you use a local clinic, ensure they are aware of the process outlined in this paragraph.

For any questions regarding the process, please reach out to Donna Hallstrom at 515-331-5772 or by email at Donna.Hallstrom@iowa.gov or Elizabeth Wahl by email at Elizabeth.Wahl@iowa.gov.

ILEA STAFF SPOTLIGHT

Jill Polich



What are your duties at ILEA?

My primary duty is processing Law Enforcement Officer Report of Hire forms, ensuring the minimum hiring requirements are met and approving officers for hire. I also process records requests and assist in invoicing and accounts receivable.

How long have you worked at ILEA?

I have worked at ILEA for 4 years.

What is your favorite part of working at ILEA?

My favorite part of working at ILEA is the staff. We have an amazing group of people who are more like family.

What is a hobby or interest that you enjoy outside of work?

I enjoy spending time with my three daughters and my friends. I love listening to live music and enjoy reading.

TASER INSTRUCTORS

Axon sent out a training advisory on October 2nd, 2024 that they won't be hosting additional Taser Instructor Courses until after March 31, 2025. In the training advisory, Axon stated, "To ensure uninterrupted delivery of agency operator courses by currently certified instructors, Axon Training is implementing the following change: Axon Training is extending current certified Instructors through June 30, 2025. **This effects only Axon Training sponsored courses.**"

ILEA has updated our records to mirror Axon's training advisory for TASER instructor's expiring from October 2nd, 2024 through June 30, 2025. For those impacted by Axon's extension, our records will reflect your TASER instructor certification expiring on June 30, 2025 unless you send us notification of renewal/extension prior to that date.

If you need additional information or have questions, please contact Valerie Hawthorne at Valerie.hawthorne@iowa.gov.

BASIC ACADEMY TRAINING CLASSES 319 & 320



UPCOMING SCHOOLS & TRAINING

AT ILEA (unless noted):

February 6:	Firearms Instructor Renewal (at Altoona Police Department)
February 18:	Trauma Informed Sexual Assault Response
February 24 - 28:	SFST Instructor Training
March 3 - 7:	Defensive Tactics Instructor Course
March 5:	Precision Driving Instructor Renewal (at Newton Speedway)
March 10 - 14:	Precision Driving Instructor Course (at Newton Speedway)
March 18:	Defensive Tactics Instructor Renewal
March 20:	Chemical Spray Instructor Course and Instructor Renewal

TELECOMMUNICATOR DATES AND LOCATIONS:

March 17 - 21 (at Pottawattamie Co. Sheriff's Office):	Telecommunicator Basic 40-Hour Course
April 10 (at ILEA):	Telecommunicator 8 Hr. In-Service

JAIL TRAINING DATES AND LOCATIONS:

May 12 - 16 (at Woodbury Co. Prairie Hills Training Center):	Jail Basic 40 hour Course & Temporary Holding Facility Basic Course
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ONLINE: ILEA offers many online courses continuously, including courses for Jail and LEO in-service, Implicit Bias & De-Escalation, and Officer Investigations.

NOTE: NOT ALL TRAINING IS LISTED ABOVE. GO TO THE ACADIS PORTAL TO VIEW AND REGISTER FOR ALL TRAINING AND SCHOOLS, EXCEPT WHERE NOTED.

Contact Info

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LinkedIn

NDI

The purpose of the National Decertification Index (NDI) is to serve as a national registry of certificate or license revocation actions relating to officer misconduct. The records contained in the NDI are provided by participating state government agencies and should be verified with the contributing authority. Inclusion in the database does not necessarily preclude any individual from appointment as an officer.

If you are interested, you can request access here: <https://www.iadlest.org/our-services/ndi/about-ndi>